

Council of Governors (in Public)

Item 8.1

Subject: Council of Governor Objectives 2022 Progress Update
Date of meeting: Monday 26th September 2022
Prepared by: Gill Donnelly, Membership and Communications Officer
Presented by: Karan Wheatcroft, Director of Risk and Improvement
Purpose of Report: To Note

1. Executive Summary

At the Council of Governors' meeting on 1st March 2022 six objectives for the Council of Governors were approved. This report outlines and update on progress on the actions identified to achieve each of these objectives.

The progress report is set in the context that 2022 has continued to be another challenging year due to the continuation of the global Covid 19 pandemic. As with previous years this has meant working differently to ensure compliance with infection prevention measures, social distancing and other safety requirements. However, the Council of Governors infrastructure has adapted well to these national restrictions and is moving forward now to a new hybrid approach with a healthy balance of both face to face and virtual meetings.

The Council of Governors is asked to note that good progress has been made against these objectives to date. Objectives for 2023 will be discussed and considered at the Joint Council of Governors and Board of Directors Development Day on Tuesday 8th November 2022.

2. Council of Governors' Objectives 2022 Progress

Objective	Actions	Measures	Progress
Objective 1 To successfully induct and integrate new governors into the Council of Governors and support training for all Governors	<ul style="list-style-type: none"> Follow existing induction process, including externally facilitated induction day, internal introductory meetings, and electronic induction pack Ongoing opportunities to engage in training provided externally. In place of walk- 	<ul style="list-style-type: none"> Induction completed by all new Governors Log of Governor training attendance Staff presentation plan and delivery 	<ul style="list-style-type: none"> New governors attended induction meetings in February 2022 and these are scheduled for autumn 2022 as appropriate for new governors. Log provided in Council of Governor papers 7/12/21, 1/3/22 and 7/6/22 and 26/9/22. Schedule of development presentations for CoG and Chair's Lunch

	<p>arounds during Covid regulations, arrange a series of presentations by members of staff to explain what is happening on the front line.</p> <ul style="list-style-type: none"> • Prepare, conduct and evaluate mentoring scheme for new governors. • Launch Learning Hub for Governors which offers internal training opportunities. 	<ul style="list-style-type: none"> • Mentoring scheme implemented and evaluation feedback after 12 months. • Learning Hub to be available for all LHCH Governors to take opportunity of the learning. 	<p>meetings presented to governors on 3/5/22 and circulated on a regular basis. Governor walkabouts to Non Clinical areas, along with a Non Executive Director, have now been re-introduced commencing September 2022.</p> <ul style="list-style-type: none"> • Scheme launched late 2021 with three new Governors who were allocated mentors. Early 2022, two of these governors left the role. Meeting took place in May 2022 to link two new Governors with mentors and mentoring framework developed and presented. Progress has been monitored with regular meetings led by Senior Governor. Feedback has been very positive. Scheme is to be evaluated at the Joint CoG and BoD Development Day 2022. • Internal opportunities shared and training catalogue to be made available end of September 2022.
<p>Objective 2 To ensure effective succession plans are in place for Chair and Non Executive Directors, along with Governor led recruitment processes as required.</p>	<ul style="list-style-type: none"> • Nominations and Remuneration Committee to complete appointment of new chair and NEDs as required. • Council of Governors to ratify appointment of new chair. • Support the arrangements to help facilitate the induction of the chair. • Assist in the transition of new chair. 	<ul style="list-style-type: none"> • Chair appointment completed and ratified • NED recruitment completed • Chair induction programme agreed and delivered • Contribution and support to Chair induction and transition 	<ul style="list-style-type: none"> • Chair recruitment completed. • NED recruitment completed. • Chair induction programme delivered. • 1-1 meetings with the new Chair and Governors completed and arranged on an ongoing basis as new Governors appointed.

Objective 3 Appointing the external auditor	<ul style="list-style-type: none"> Consider options and climate for appointment of external auditor. To receive and ratify recommendations from the Audit Committee to appoint the external auditor. Involvement in the process for the appointment. 	<ul style="list-style-type: none"> Decision regarding external audit provision completed 	<ul style="list-style-type: none"> Approach and timeline for external audit tender agreed. Procurement progressing and recommendations will be presented to CoG.
Objective 4 Hold Non Executive Directors to account for the performance of the Board	<ul style="list-style-type: none"> Seek assurance in relation to maintaining CQC standards and action plans. Seek assurance that the Patients, Partnerships and Populations strategy is proceeding as it should in terms of the six enabling strategies. Arrange a session on research and innovation with the Associate Director of Research & Innovation at the Council of Governors meeting. Keep well informed of how covid recovery plan is progressing. Ensure governors receive the right information to enable them to hold to account effectively (CoG agenda/papers and access to Board of Directors meetings held in public). Governors to attend and observe Board of Directors meetings. Organise follow on NED Led Development groups to discuss the terms 	<ul style="list-style-type: none"> Evidence from CoG meeting agendas, papers and minutes Assurance Committee updates and development sessions provided Log of Governor attendance at CoG and Board meetings Annual record of Governor attendance at meetings and training events 	<ul style="list-style-type: none"> Ongoing evidence in minutes as governors hold to account. Development sessions* held on People Committee on 18/1/22 and Quality Committee 15/2/22. Audit session held 19/7/22. Charitable Funds scheduled for 4/10/22. Session held at the Council of Governors meeting on 7/6/2022 by the Director of Research. Log of CoG attendance at CoG meetings , external meetings and training presented at CoG meetings. Governor attendance at BoD meetings recorded in minutes. Annual update of governors that had attended BoD meetings to be presented at Joint CoG and BoD Development Day.

	<p>of reference, role and assurances of each Board committee e.g. Audit, Quality, People, Finance/Performance and Charitable Funds *</p> <ul style="list-style-type: none"> Produce annual record of governors' attendance at Council of Governor meetings, development groups and training events. 		
Objective 5 To refresh and deliver our membership strategy	<ul style="list-style-type: none"> To achieve all key performance indicators of the Membership Strategy. Delivery of a programme of health events in collaboration with other support groups and local communities. To attract younger members through a programme of recruitment whilst developing links with universities and colleges. Take opportunities for partnership work with LHCH Charity in terms of community events when possible. All Governors to support this programme of events bringing in their own contacts/groups where possible. Monitor the representation of membership and consider recruitment to improve this. 	<ul style="list-style-type: none"> Programme of health awareness events (as scheduled by the Membership and Communications Sub Committee). Partnership work with LHCH charity. Governor contribution to delivery of membership strategy Increase/ maintain membership levels Membership representative of population 	<ul style="list-style-type: none"> Membership and Communications Sub Committee met 3/5/22 and agreed programme of health events for 22/23, taking forward additional partnership with LHCH Charity/community groups. Quarterly meetings are held by the sub committee and updates on progress presented to the Council of Governors meeting by the Chair of the sub committee.
Objective 6 To engage effectively with	<ul style="list-style-type: none"> On-going developmental programme for 	<ul style="list-style-type: none"> Programme developed and delivered. 	<ul style="list-style-type: none"> Updates on ICS presented by Executive Director of Strategic

<p>the Board of Directors and to support the positioning of LHCH in the Integrated Care Systems such that strategic plans are aligned to the delivery of the best models of care for patients and families.</p>	<p>Governors to participate to fully understand the ICS agenda, local developments and Governor's roles including:</p> <ul style="list-style-type: none"> - Cheshire and Mersey ICS briefings and Governor Events - Opportunities for governors to attend NHSP events and training. - Support Place initiatives and partnerships within Cheshire and Merseyside ICS. - Distribute timely stakeholder briefings for Cheshire and Merseyside ICS. - Chair's briefing. - updates to CoG meetings. <ul style="list-style-type: none"> • Joint annual CoG and BoD development session. 	<ul style="list-style-type: none"> • CoG meetings, papers and minutes. • Governor attendance and involvement • Joint annual CoG and BoD development session completed and reported. 	<p>Partnerships at CoG meeting 1/3/2022 and an update provided for CoG 7/6/2022.</p> <ul style="list-style-type: none"> • Pan Liverpool Governor Virtual Development Session on ICS in the planning stages (hosted by LUFT). Invitations will be cascaded to LHCH governors when received. • Updates on ICS provided regularly within Chair's Bulletin and Chair's Lunch meetings. • Annual Governors Induction Day hosted by LHCH and facilitated by Ann Utley, Luscent scheduled for 3rd October 2022 and will cover latest national principles and any expected material changes in Code of Governance.
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3. Recommendations

The Council of Governors is asked to note progress against the agreed objectives to date.